

Adams Road Elem. PAC – Meeting Minutes – November 27, 2012

UNOFFICIAL MEETING MINUTES UNTIL THEY ARE APPROVED AT THE NEXT PAC MEETING Jan29/13

Present:

Executive: Wendy R. (Co-President), Jen C. (Co-President), Kelly G. (Co-VP), Brenda S. (Co-VP & Hot Lunch Coordinator), Paula T.(Co-Treasurer), Dawn F. (Co-Treasurer),.Amanda M. (Co-Secretary), Jaci G. (Co-Secretary), Andrea A. (DPAC & SPC), Joanne Berka (Principal)

Leads: Lisa D. (PAC Website/Newsletter), Leah M.(School Planning Council), Erin T. (Health Committee)

Regrets: Denise D. (School Planning Council), Matt Dalkie (School Planning Council)

Members at Large:

See Sign-in Sheet in PAC Binder (Attachment One)

WELCOME & INTRODUCTIONS	<ul style="list-style-type: none"> Meeting called to order at 6:31PM by Jaci G.
2. APPROVAL OF AGENDA	<ul style="list-style-type: none"> Agenda Approved by: Erin T. Seconded By: Dawn F.
3. APPROVAL OF PREVIOUS MINUTES	<ul style="list-style-type: none"> Minutes from October 25, 2012 approved by: Jen C. Seconded by: Brenda S.
4. REPORTS FROM LEADS/ PRINCIPAL:	
A) Treasurer's Report	<ul style="list-style-type: none"> See Attachment Two "Treasurer's Report" in PAC BINDER Approximately \$25,000 currently in the account Discussion surrounding "What are we spending it on?" Ideas included Laptops/iPads, an Outside billboard, a Adams Road Flag, a Plaque for the Playground, or two more "Spinny Things" on playground. No decisions made. People are going to look at options/ pricing. Discussion surrounding fact that a lot of money has been spent now on a playground, and that it's time to start focussing on other student's needs, such as computers <p>ACTION: Ongoing investigation into options and financial commitment for items to enhance Adams Road Elementary and its students' learning experiences.</p>
B) FUNDRAISING	
i) Christmas Card Making	A big thank you to Barbara Baker!! She was very enthusiastic about it! Everyone had a wonderful and fun time! Stay tuned for a possible Spring Card Making session. Thank you again Barbara Baker.
ii) More Rewards Card	<ul style="list-style-type: none"> Leah has initiated the paperwork to sign our PAC up for being able to have Community Members donate their "More Rewards" Points to our PAC. In addition, this program is designed so that all points donated will be matched by MoreRewards. Leah has paperwork and needs an Executive Member's signature. The new quarter starts in January and hopefully we'll be ready to go. Thanks Leah for getting this all set up and rolling! <p>ACTION: LEAH TO HAND IN COMPLETED PAPERWORK. WHEN</p>

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	<p>IT'S UP AND RUNNING, AN E-MAIL NEEDS TO GO OUT, AND INFO NEEDS TO BE PLACED ON FACEBOOK TO INFORM THE SCHOOL COMMUNITY</p>
<p>iii) iv) Poinsettia Sales</p>	<ul style="list-style-type: none"> • Decided last minute to do it at PAC Executive Meeting on Nov 16th • Emails & Notices have gone out to parents to inform them of the sale • Poinsettias will arrive between 9-10AM on Wednesday, Nov27th, and help would be appreciated to unload them • Paula T. ordered 150 poinsettias • Motion by Jaci G to approve spending up to \$1200 on Poinsettias. • Motion approved by Lisa D. and seconded by Amanda M. <p>ACTION: Poinsettia sales to happen on Wednesday, November 28th and Event Wrap-Up to be completed by Jen C. & Paula T.</p>
<p>v) Pub Night</p>	<ul style="list-style-type: none"> • January 19th at Bs Public House, (Old Clover Station Pub) located at 5855 176A Street, Cloverdale • \$20 a ticket, which includes a burger, side, and one alcoholic beverage (Beer, wine, highball). Ticket sales will be the bulk of the fundraiser. Once people are there they are not going to be asked to “open their wallets”, except for a tonnie toss and a 50/50. • We still need donations for toonie toss (alcohol?) • Gaming licenses are being obtained by Paula & Jen <p>ACTION: JEN C. TO CONTINUE TO ORGANIZE AND PLAN PUB NIGHT AND ASK FOR ASSISTANCE WHEN NEEDED. PRIZES STILL NEEDED FOR TOONIE TOSS.</p>
<p>vi) Tree Chipping/Bottle Drive</p>	<ul style="list-style-type: none"> • Sunday, January 6th, 2013 at school • Currently unable to get a tree chipper. Kelly G. is still working on it. Does anyone out there have a Tree Chipping connection? • Still will go with a bottle drive, regardless • Flyers will be distributed over Christmas Break. We will need lots of volunteers to deliver them throughout the community. • Potentially looking at selling Pub Night tickets at this event in hopes of reaching the greater community • Music System to be set up by Jen’s dad to keep things festive <p>ACTION: NEED TO FIND A TREE CHIPPER!!! WILL NEED LOTS OF VOLUNTEERS TO DISTRIBUTE FLYERS AND WILL NEEDS LOTS OF VOLUNTEERS ON THE ACTUAL DAY</p>
<p>vii) Fun Fair</p>	<ul style="list-style-type: none"> • Brenda S. reported that there are lots of positions still vacant • Still need: Entertainment Committee, Cleanup Committee, Decorating Committee • Need connections for Prizes for raffle/games/baskets • E-mail needs to go out to solicit volunteers!

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	<ul style="list-style-type: none"> • Next meeting is Wednesday, January 9th at 4PM <p>ACTION: ONGOING. BRENDA TO EMAIL LISA BLURB TO BE POSTED ON WEB, FACEBOOK, etc.</p>
<p>C) Health Committee Update</p>	<ul style="list-style-type: none"> • Erin reported that there is one new case of Lice; still chasing a few kids down who are frequently absent so she has been unable to healthy hair check them. <p>ACTION: TO CONTINUE, AS NECESSARY, WITH HEALTHY HAIR CHECKS</p>
<p>D) Hot Lunch Update</p>	<ul style="list-style-type: none"> • Brenda has served as Hot Lunch Coordinator for three years • She has developed an amazing, successful, organized, and much appreciated Hot Lunch Program. For the most part it runs bi-weekly on Fridays • Brenda feels that it is time for someone else to have the opportunity • Would love a shadow for the rest of the year to learn the position; possibly a job share? This is definitely a position worth consideration of partnering as it is a fair amount of work • The order for January is coming up (which covers February to June) and it's the perfect opportunity to watch and learn from her. This is her main reason for bringing it up now as to step into blindly in September could be quite overwhelming! ANY PERSONS INTERESTED PLEASE CONTACT BRENDA S.! <p>ACTION: BRENDA TO WRITE UP AN E-MAIL TO GO OUT RIGHT NOW FOR THE UPCOMING VACANCY IN THE POSITION AND THE OPPORTUNITY TO BE MENTORED NOW AND PREPARED FOR NEXT FALL.</p>
<p>E) DPAC Update</p>	<ul style="list-style-type: none"> • Andrea reported that there is a DPAC Meeting tomorrow night at the District Education Centre (140th & 92nd) • The school district is very concerned with Bullying and they're starting a series tomorrow night (Wed., Nov. 28th) regarding Internet Use in the school, and will continue on
<p>F) Emergency Planning Update</p>	<ul style="list-style-type: none"> • -Matt was not present. No Report.
<p>G) SPC Update</p>	<ul style="list-style-type: none"> • Leah and Andrea went to see an engaging speaker - Jesse Miller- who does a fantastic presentation on Internet Safety/ Social Networks/challenging with Youth. It all comes back to parents taking responsibility for educating their children and monitoring their use of technology, and modeling appropriate behaviour. <p>ACTION: JOANNE TO INQUIRE IF LORD TWEEDSMUIR (OR OTHER NEIGHBOURHOOD SCHOOLS) ARE DOING ANYTHING THAT WE COULD LINK UP WITH IN TERMS OF A JESSE MILLER PRESENTATION</p>
<p>H) Playground</p>	<ul style="list-style-type: none"> • It's in!!!! WOOO HOOO!!! It was A LOT of work!!! Everyone pulled together to make it happen. Jeremy

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	<p>Deane and Holly Kleinfield headed it up! Wendy, Ellie, Paula, Nadine, & Cara were driving forces in seeing this awesome playground be installed. We are very thankful for all their time and dedication. We installed a 120K playground, 50K from the Government of BC, along with other donations. We worked HARD and THANK YOU to all who had so much fun working hard together to reach these goals!!!</p>
<p>I) Principal’s Report</p>	<p>- See Attachment Three: “Principal’s Report”</p>
<p>6. OLD BUSINESS</p>	
<p>a) Swing Cost Sharing with City</p>	<ul style="list-style-type: none"> • Kelly reports that with Joanne’s assistance they drafted a letter to the City. We have entered an agreement that we will offer up to and not exceeding \$7500 to cost share with the City. Furthermore, any extra cost will be incurred by the City. • Goal/Plan is to have it installed in this winter - expected to be in the New Year
<p>b) Movie Night in the Gym</p>	<ul style="list-style-type: none"> • Friday, November 30th @ 6:30PM • Movie: Arthur’s Christmas • Nut-free snack, no spill cups • Adult Supervision is Required • We just found out that we need to have a license to play the movie • New law as of November that schools are now covered under copyright for “Educational Purposes” during instructional time. Groups are not. • DPAC may be looking into a District License? There is no such thing yet. There are a bunch of changes happening with all of these laws. It’s hard to keep up. • \$125-\$175 for a license for a one time, to watch a movie in the gym. An annual license is \$1200 <p>MOTION TO APPROVE SPENDING OF UP TO \$200 made by Jaci G. All were in favour. Seconded by Brenda S.</p>
<p>c) Voting In PAC Positions – Hot Lunch Co-Ordinator</p>	<ul style="list-style-type: none"> • Not at this time • Email to be sent out
<p>7. NEW BUSINESS</p>	
<p>a) Christmas Gift for Teachers/Staff</p>	<ul style="list-style-type: none"> • Discussion surrounding what had been done in the past around Christmas time. • Motion to spend up to \$7 per staff member on a Christmas Gift – the idea being a Tim Horton’s Gift Card. Motion made by Sheila • Seconded by Kim T. • Additional idea to host a Dessert/Treat day for the staff <p style="background-color: yellow;">ACTION: Sheila and Andrea to take the lead on Dessert/Treat day for Teachers. Paula and Jen to take the lead on purchasing a gift card for staff members.</p>

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8. ADJOURNMENT	Meeting adjourned at 7:27PM
	NEXT MEETING IS TUESDAY, JANUARY 29, 2013

Minutes Respectfully Submitted by Amanda McNichol & Jaci Gemmell, November 27, 2012

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ATTACHMENT THREE: Adams Road Principal's Report- Nov. 2012

School updates

- Monthly assembly- Nov. 30 Div. 2/10 host. all classes will be hosting one assembly this year. They will be responsible for choosing the spirit day, performing at the assembly and planning the home reading celebration. Dates and times of assemblies will be posted on the school website each month. Parents are always welcome to attend.
- Christmas Hamper donations collected Dec. 3-7 by student leadership team, notice coming home and posted on website.
- Next "Team Time" activity planned for Dec. 7. Children will work in their K-7 house teams to create 'gingerbread' trees for our concert. 'Team time' promotes community building, making connections, leadership opportunities and teamwork. This is the second of 5 to be held this year. Classes work in teams to plan each activity
- Home Reading program underway- celebrated and encouraged at each monthly assembly, all classes will get a chance to help plan and choose the special celebration of our reading. Oct celebration was an afternoon recess for 300 or more students meeting the goal. The November celebration chosen by Div 1/9 will be flashlight buddy reading in the gym next week.
- Christmas Concert planning underway. Every class will perform a part in 'December in our Town' a multicultural look at winter celebrations. Dates are Dec. 19 at 1pm and 6:30pm. Tickets will be distributed 2 per family with extras on a first come first served basis. Door prize 'raffle baskets', costumes and ticket distribution could use some parent helpers.
- Thanks to PAC for funding our first Fine Arts Presentation by Canadiana Musical Theater Company. "Explorer Idol" was enjoyed by all our students.

Upcoming events

- Nov 30- Team Jersey Spirit Day, assembly, 'Deck the Halls' pm
- Dec. 4 "Fit Kids" training for Div. 3 to lead students in fitness training
- Dec. 6 Report cards home
- Dec. 10 ERASE bullying inservice
- Dec. 19 Xmas concert
- Dec. 21 Xmas Sing along
- Jan 7 School returns after break

Sports/Clubs

- Volleyball for grade 6/7 just wrapping up with Playdays this week
- Thanks for Ms. Fitzpatrick and Ms. Switch for coaching
- Basketball begins in January for grade 6/7 students