

Your School Parent Advisory Council
General Meeting Minutes – October 4th 2011
Adam’s Road Elementary School
Music Room

1.0 Welcome and Call to Order: Wendy. R at 7:02pm.

2.0 Adoption of Agenda: MOTION to approve: 1st: Theresa, and 2nd, Heather. H. MOTION to approve as amended:

3.0 Adoption of Previous Minutes: MOTION to approve: 1st Lisa. K and 2nd Selena. Motion carried.

4.0 Introduction to the PAC:

Wendy – PAC President
Cara – DPAC/SPC
Jeremy – Lead Playground/ Assistant Vice President.
Paula – Treasurer
Ellie – Vice President
Nadine – Secretary
Holly – Playground lead
Heather – Lead Fundraising
Lisa.K/Lee – Website/Communication

Regrets:

Jen – Fundraising/Assistant Secretary
Matt – Emergency planning
Denise – SPC
Andrea – SPC
Jessica – Fruit and Veggie program
Brenda – Hot lunch coordinator
Lisa M. – Health Committee (Voted in not, regretfully not in attendance)

Communications through the school is via email, school website & PAC Website: less paperwork.

5.0 Report from Leads/Principal:

4.2Teacher’s report: No teachers to report at this time due to Job Action.

4.3Treasurer’s report: Paula – Request funds from school/principal.

See attached statement of accounts – Email from Paula.

Request for funds from PAC to the school

Wendy brought it forward that Joanne and the faculty have requested funds from the PAC so we need to vote on it & decide what we feel is a priority outside of the playground.

5.1.1.1 Fine Arts \$3,470.00 K-7 First session in October, if we were to vote no on this than the program would be cancelled. Every child benefits from it.

- Field Trip funds (10\$ per student) x 347 students = \$3,470.00
 - 20 FTA @ 50\$ea Classroom Funds
 - Paper Mache Artist \$1,735.00
 - Holdback of \$1,695.00
 - \$800.00 for Jazz/Blues Band & Achapella
- Athletic Activity re: Gymnastics K-7 \$500.00 with partial proceeds from home. In the event of job action rendering. A Hold back of these funds will take place until further notice.
- Gr 7 camp. \$15 per student @ 44 students + \$660.00. This was a PAC initiative that was brought forward after donating the same amount last year with only 16 students. All in favour of spending \$8,660.00 for the school & classrooms? Motion to pass Greg Izzard passed, opposed Lisa K and Lee D. It has now passed with majority voting yes to spend \$8,660.00 within the school & classroom activities, with a holdback of \$1,695.00.

Fundraising Update: Heather updated us as Jen L was away. A decision will be made within a few days with regards to the spirit wear. We will also have an online ordering system that we can incorporate with the hot lunch program if passed.

Family Photo Night, Lynn has taken that task on & it seems spots are filling up fast. Please forward your request etc. to Lynn. An e-mail will be going out soon.

Hot Lunch Update: Brenda has brought forward a new system for the entire school year of online orders of HOT LUNCHES via Munch N Lunch, as well a fundraising opportunity that not only can we all use the online ordering system we can fundraise any other company that is listed. The fee with this program is \$300 yearly. As well a 2% fee towards PayPal. Your account will be set up with PayPal & if needed you can still order via the schools office. If you do not already have a PayPal account you must sign up & register. Not only do we get reminders for our hot lunch, but it reminds you of many fundraisers etc. you are involved in. Now we need to spend the money in order to get the account registered, all in favour of spending the \$300. 1st Lisa K 2nd Andrew. Brenda also requested funds for new baskets, ice packs & storage bins. All in favour of spending \$200 for the Hot Lunch program? 1st Lee approved 2nd Heather motion passed unanimously.

4.4 DPAC report: Cara Cassidy

Both Wendy and Cara attended the PAC 101 meeting and say it was a great meeting to attend. There will be a meeting available the third Wednesday of every month. These meetings are also open to the public. The next meeting October 26th will be with school trustees.

4.5 SPC report: Cara, Andrea, and Denise.

The SPC meeting discussed guidelines, roles and responsibilities of the PAC. It was also discussed the roles and support of the parents. The focus is improving on student learning. This would mean assessments for the students. Every school has an improvement plan. The district website shows what our needs are for the students and in what areas. Last year's assessment for this year was reading with students and looking for students to volunteer. LST support would be required as well.

4.6 Principal's report: Joanne Berka – As of Oct.4th our number of students decreased to 347 from 355 in total. In all there are 50 kindergarten students. All students have been allocated within our catchment. Compared to last year's numbers we had 11 divisions we now have 16, and 12 classrooms. Communication to parents has gone out welcoming new students and their families to Adams Road & their classrooms.

The portables were installed in a timely fashion so students could attend regular classes quickly.

There are no out of catchment kids within our school this year. With regards to the future growth of our school and our catchment, Joanne has recommended that we have a member from the district to speak at our next meeting.

Matt will look into the "School Board Capital Plan", and forward it to the executives for info to look into or review. Our 5 year plan and the feedback from the budget, what is the 5 yr. plan for a new school? The seismic upgrades within schools are a "YES", but there is no NEW school funding. There is a 2 year plan with the portables for grades 3 & up. Heather H asked why are grades 3 placed in portables when the older grades are within the school? As well what about getting washrooms installed as we were told we were being issued brand new portables with flushable toilets. There is a safety concern with kids going to & from the washrooms. She feels the grades 7's are taking precedence over a grade 3. Most parents are concerned while the kids are going to and from the washrooms in & out of school.

6.0 Emergency Planning update: Matt.

- Booklets for the emergency kits are available at the office the forms are due back by October.14th as well as comfort kits are also due by then as well.
- First aid kits have been moved to further discussion. How they will be stored – containers, storage etc.

7.0 School Board Capital Plan: MLA Kevin Falcon, Wendy made an announcement that after many long drawn out e-mails, phone calls & e-mails with Kevin & Heather H it was finally announced that the gov't will issue 44 elementary schools in BC \$50,000.00 and our school Adams Road is one of those schools selected. Congratulations to Wendy & Heather, as well the PAC for all their hard work &

dedication in making sure our playground will be an amazing one for the children.

- 5 year plan – Feedback from the budget. Seismic upgrades yes but no new school funding available. Matt is to forward the School Board Capital Plan.
- 2 year plan – Portables for grade 3 and up. Heather thinks grade 3 students are too young to be placed in portables since it could be a safety issue. Grade 7 students should take precedence versus Grade 3-5's.

8.0 Old Business – MLA Kevin falcon funding for the playground has now been brought forward to the Mayor, Christy Clark, Minister Of Finance & The Cloverdale MLA in deciding with George Abbot that 44 schools will receive 50,000 thousand dollars and another 100 schools in BC will also be granted this 50 thousand within the year for a total of 8 million dollars. There has now been a change in legislation as of now to allocate funding in the future for all elementary school playgrounds.

9.0 Open forum – it was discussed that during the job action communication is tough so we need to correspond all e-mails accordingly and either through our PAC website, Facebook & or twitter as well Joanne sends out weekly newsletters on the schools website.

- Assemblies- Not available at this time – Passed till next meeting
- NOTE: Cancellations due to the job action are meet the teacher
- Early dismissal
- Pumpkin Patch – approved this will be led by Lynn re: Gr.7 fundraiser
- Formal parent conferencing at teachers discretion on a one on one basis
- Field trips- some field trips are still moving forward
- Fun Fair – no update at this time
- Crossing Guards – We need a parent Safety volunteer to head this up as the traffic flow is increasing & the speedy drivers are careless. As a Pac it was brought to our attention that we need to purchase the dummies for either side of the road at a low cost of \$40 ea. Costco or Toys R Us. Need a team of volunteers to operate both 67th & 68th crossing. To be discussed further and coordinate class parents to rotate on a weekly basis early morning and after school as well if gr.7 students are volunteering there needs to be an adult present at all times. Nadine & Jen to look into further and discuss with execs.
- Student Leadership – Joanne to appoint those Gr 6 & 7 team leaders
- Track & Field – Meet coming up children practising daily, a large number of volunteer parents have stepped forward to drive etc.
- NID – Non Instructional day – Parents are asking what teachers do on these days & Joanne has informed us that the past one there were talks on Anxiety Workshops, School Planning, Student Assessments & The latest was the smart board training by Mr. Mulholland. As well Mrs. Lomax & Mrs. Kelley will be trained on the anxiety workshop.
- Staff Update – Mr. John DelorME – Aboriginal Worker, parents are concerned as they have not seen him yet.
- We Day – Grade 7 students are excited about going to We Day, they have been working hard on writing there letters and attending this Leadership program @ BC Place.
- Home Reading Program – Wear your Jerseys on Friday Oct 8th.

Playground Update – Volunteers have been chosen by their generous volunteering to install our playground on Saturday & Sunday. Theresa, Holly, Cara, Nadine & Lisa to help out with concession.

Volunteers have been directed and allocated by both Jeremy & Holly with regards to both Saturday 7:30am start & Sunday of the install. A total of 15 volunteers for Saturday have been filled and

Construction will go on till at least 5pm. We will be hiring a security guard for the later hrs. on Saturday evening while the concrete dries. The fee for the security guard is \$120.00 from 6pm-2am. All in favour, yes it was unanimous. To run a concession all in favour of spending \$250.00 to purchase the food that we will be selling all in favour? Unanimous! Motion to pass 1st Greg Izzard & Lisa K 2nd.

10.0 Adjournment – Motion to adjourn meeting by Wendy R and second by Nadine T@ 9:08pm.

Next meeting date November 17th 2011, Music Room.

Respectfully submitted by Nadine Secretary